



Joni Putkinen

SPORTS SECRETARY

Contact Information

Home: +358449627207
Mobile: +358449627207
Email: joni.putkinen@protonmail.com
Address: Kankaisentie 127
58900 Rantasalmi, Finland

Skills and capabilities

Excellent writing skills

Strong ability and desire to learn new things

Leadership values: responsibility, fairness, consistency, transparency and determination

Strong logical and mathematical sense

Skill in prioritizing and balancing tasks

Ability to distinguish problems from non-issues and plan solutions effectively.

High stress tolerance

Summary

I'm a self-taught software developer and web designer, specialized in building responsive websites. I have hands-on experience with various types of projects, including business websites, e-commerce platforms, and small games. My previous position was as a Sports Secretary for the municipality of Ilomantsi.

Coding

Github:

[Github Profile](#)

Portfolio:

[Portfolio Website](#)

Languages & Technologies:

JavaScript, TypeScript, PHP, HTML, CSS, SCSS, Node.js

Libraries & Frameworks:

React, Next.js, Tailwind CSS

Other Tools:

WordPress (Astra theme), Firebase, Supabase, Git, GitHub, Vercel, Canva, Figma

Languages:

Finnish (native), English (excellent)

Other Skills:

Responsive design, user-centered development, basic SEO

Work Experience

SPORTS SECRETARY

Ilomantsi Municipality: 2022 - 2024

- Supervised staff in Sports and Youth Services
- Developed sports facilities and youth activities in the Ilomantsi area
- Managed projects such as after-school activities and preventive substance abuse programs
- Responsible for result area management, workplace mentoring and youth council coordination
- Customer service duties, interactions with stakeholders and partners
- Budget monitoring, planning and procurement
- Occasional involvement in sports instruction

SALES NEGOTIATOR

Enia Oy: 2021 - 2022

- Phones sales of Elisa and Saunalahti operator products

Coding projects

PNP-Power.fi

- Website for a local business in Rantasalmi, Finland
- Fully responsive site built with React and Tailwind CSS
- Multilingual: users can switch between Finnish and English
- Includes a contact form and map integration
- ✓ Problem solved: Improved online visibility and customer engagement for the business.

PNP-Power Shop

- E-commerce extension for PNP-Power.fi
- Built with Next.js and a Firebase backend
- Features: shopping cart, checkout form, admin panel for product/order management
- Newsletter functionality using SendGrid
- Responsive UI for customers
- Each customer has their own page to track orders
- ✓ Problem solved: Enabled users to easily place orders online and increased awareness of the business's products and services.

Laatumarjat.fi

- WordPress website for a berry-selling business
- Built using Astra theme and PHP
- Fully responsive layout and contact form
- ✓ Problem solved: Provided clear product information and a direct channel for customer communication.

Snake Game

- Classic snake game built in JavaScript
- Functional gameplay with custom settings and background music
- Game speeds up and visuals evolve as the game progresses
- ✓ Problem solved: No direct problem solved — a hobby project that helped deepen my understanding of JavaScript and basic game logic.

Technical skills

- Proficient in various IT tools: Microsoft Excel, PowerPoint, Outlook, Word, Publisher etc.
- Experience with municipal administration software: Titania, Dynasty and Rondo
- Extensive leadership studies, including project management and change management
- Communication and news reporting via social media (Facebook, Instagram) and websites
- Statistical analysis: IBM SPSS
- Adobe Creative Cloud: Photoshop, Premiere Pro, Acrobat
- Able to build and update websites, build computers and solve general IT problems
- Fluent in both spoken and written English

Academic profile

UNIVERSITY OF JYVÄSKYLÄ

Master of Sports Sciences, 2018

- Major: Sports social sciences
- Specialization in Municipal Sports Administration
- Prepared for roles in various sports and municipal administration tasks

UNIVERSITY OF JYVÄSKYLÄ

Master of Social Sciences, 2018, 2019

- Dual degrees in Sociology and Philosophy
- Skilled in analytical thinking and research
- Expertise in surveys, statistical research and analysis